

April Annual Gathering Meeting Minutes

Canadian Union of Public Employee Local 3905			
April 23 rd 2026		UC2020: 04:00pm	
Meeting called by	Executive Committee		
Type of meeting	Annual Gathering Meeting		
Facilitator	Erfan Azimi President		
Note taker	Aysan Gholami		
Attendees	Amirhossein Fardi	afardi@lakeheadu.ca	
	Soorena Azarhazin	sazarhaz@lakeheadu.ca	
	Erfan Azimi Bizaki	eazimib1@lakeheadu.ca	
	Aysan Gholami	agholami@lakeheadu.ca	
	Melika Afshari	mafshari@lakeheadu.ca	
	Ahmed Allazema	aallazem@lakeheadu.ca	
	Sana Sharif	ssharif@lakeheadu.ca	
	Alireza Rajoli	arajoli@lakeheadu.ca	
	Vahdat Samanda	vsamanda@lakeheadu.ca	
	Amir khalighi	akhaligh@lakeheadu.ca	
	NatalieFianca	nmfianna@lakeheadu.ca	
	dhivya chandran	dchandr4@lakeheadu.ca	
	MEHEDI Hasan	mhasan58@lakeheadu.ca	
	Milad Rasoulkhatir	mrasoul2@lakeheadu.ca	
	Saqlain Razzaq	srazzaq1@lakeheadu.ca	
	Qingshan Yin	qyin@lakeheadu.ca	
	Ali Azimi Bizaki	Aazimib@lakeheadu.ca	
	Soroush Aghili	saghili1@lakeheadu.ca	
	Mohadeseh Kaviani	mkaviani@lakeheadu.ca	
	Anisha Hiwale	ahiwale@lakeheadu.ca	
	Joel Dick	jdick@lakeheadu.ca	
	Akash Chakraborty	achakr11@lakeheadu.ca	
	Baby Sri	battunur@lakeheadu.ca	
	Rubiya Mohammed	rmoham13@lakeheadu.ca	
	Jasna Kallepuram Pareed	jpx@lakeheadu.ca	
	Amirreza Shamsizahirabadi	ashamsiz@lakeheadu.ca	
	Behnam Lotfi	blotfi6@lakeheadu.ca	
	Malihe Enhesari	menhesar@lakeheadu.ca	
	Zhenyu Yang	zyang67@lakeheadu.ca	
	Amir Masoumi	amasoum1@lakeheadu.ca	
	1. Call To Order		
	Time: 4:00pm		
	Erfan chairs the meeting.Equality statement		
2. Last meeting’s minutes discussion and approval			

Time: 4:07pm

Motion to accept the minutes - Amir accepted, Seconded by Anisha

3. Revisions, additions, deletions, and approval of agenda

Time: 4:07 pm

The meeting was held both in person and virtually. Online attendees had the right to nominate anyone from the people present in the meeting room. For voting Simply Voting platform was used to maintain secret ballot, both for online and in-person attendees.

Motion to accept the agenda – Aysan accepted, Seconded by Moha

4. Reports

Time: 4:08 pm

Secretary-Treasurer's Report: Amir Hossein shares the financial report.

At 4:12 pm Baby Sri Laya presents the Budget Committee report.

Since the budget committee saved 6,000\$, the treasurer secretary proposed to launch a new program to support students who are active in publishing paper. The program allows five students each semester to apply for 2026-2027 published article bursaries.

4:17 pm Motion to accept the budget as amended. Moved by Soroush, Seconded by Melika. All in favors.

President's Report:

Amir Hossein chaired the meeting.

Erfan gave an update on:

- Supported all committee members and officers to fulfill their duties and responsibilities
- Actively participating in internal and external meetings, especially IRC and Labor management meetings
- Letter of Understanding regarding the additional paid holiday- wellness day, June 29 and 30 in accordance with article 22 of the collective agreement.
- Collaborating for initiating journal PDB to further support our members
- Addressing the issues between members and supervisors and the university with close collaboration with HR office.
- Communicating and collaborating with other unions at the university

4:40pm Motion to accept. Moved by Mohadeseh, seconded by Hoang. All in favor.

Vice President's Report:

Ahmed gave his report on the following headlines:

- LU's Internal Relations Committee (IRC)
- promote understanding between and among university groups, meetings are held on the third Tuesday of each month.
- In addition to CUPE other groups on the committee include Human Resources, COPE, LUTA, OPSEU, LUFA, IUOE, USW, LUSE, GSA.
- The main topics discussed at the past couple of IRC meetings were the University Budget deficit and potential ways to address it.
- Bargaining committee to be formed and dates to be scheduled.

4:47pm Motion to accept. Moved by Amir Hossein, seconded by Sana. All in favor.

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CUPE Local 3905

Lakehead University

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Chief Steward's Report: Soorena shared the meetings report.

4:49pm Motion to accept. Moved by Amir, seconded by Sana. All in favor.

Recording Secretary's Report: Aysan explained all the conditions for 2026-2027 Pilot program. Building on the popularity of the Professional Development Bursary Local 3905 has developed a pilot program called the Published Article Bursary to further support members academic and professional development. A minimum of 12 published article bursaries, each valued at up to \$500, will be awarded to assist members of Local 3905 to publish their research in 2026-27. Application will be available through the CUPE 3905 website: <https://3905.cupe.ca/>. Application deadlines for the coming year are August 1st, November 1st and March 1st. Completed applications MUST be submitted to the CUPE 3905 email account cupe@lakeheadu.ca or office UC0021A during office hours and questions can be directed to cupe@lakeheadu.ca.

4:55 pm Motion to accept. Moved by Ahmad, seconded by Amir Hossein. All in favor.

5. Election

Time: 4:59 pm

5:00 pm: There was only one person who stood for President position. Erfan was elected without holding an election.

5:04 pm: For Vice presidency Mohadeseh Kaviani, Melika Afshari, Sorosh Aghili, Baby Sri Laya and Mehedi Hasan were nominated and at the end Melika Afshari was elected for the position.

5:20 pm: Amir Hossein Fardi and Soroush Aghili were nominated as Secretary Treasurer. Amir Hossein got selected for the duty.

5:31 pm: Aysan Gholami, Soroush Aghili, Baby Sri Laya, and Mohadeseh Kaviani were nominated for the position. Finally, Aysan got chosen for the position by members.

5:45 pm: There were four nominees for Chief Steward position, Soorena Azarhazin, Zhenyu Yang, Mohadeseh Kaviani and Soroush Aghili. At the end, Soroush was selected as Chief Steward.

5:48 pm: Benam Lotfi who was nominated by Soroush got selected for trustee.

Since the meeting was supposed to be 4:00 pm- 6:00 pm, the executive members decided to ask for nominees for different committees via email.

Next Meeting	Time	Venue
TBD		
MEETING ADJOURNED at 6:00 pm		

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