

**CUPE LOCAL 3905
Annual General Meeting 2019
March 27, 2019**

LUSU boardroom (UC 2020)- Lakehead campus and OA 3007- Orillia

Agenda

1. Call to order
2. Equality Statement
3. Roll Call of Officers
4. Presentation of agenda
5. Minutes of Last Meeting
6. Matters Rising
7. Treasurer's Report
8. Communications and Bills
9. Executive Committee Report
10. Nominations and Elections & Installations
11. Personal Development Bursary
12. Unfinished Business
13. New Business
14. Good of the Union

Attendance

S/N	Name	Dept/Faculty
1	Aristide Mokale	Biology
2	Auldrey Lopo	Natural Resources Management
3	Ayyappa Sista	Graduate & Int Studies
4	Berek Kadikoff	Electrical Engineering
5	Binyam Tedla	Natural Resources Management
6	Chen Chen	Natural Resources Management
7	Chon Long Chio	Biology
8	Connor Jones	Natural Resources Management
9	Cristina Ross	Natural Resources Management
10	Ellen Silverio Vieira	Graduate & Int Studies
11	Emerenciano Rivera	Natural Resources Management
12	Eric Searle	Natural Resources Management
13	Harutyun Poladyan	Biology
14	Hongli Lyu	Electrical Engineering
15	Jonny Tot	Electrical Engineering
16	Joseph Tassone	Computer Science
17	Joshua Foster	Student Success Centre
18	Justin Stiles	Physics
19	Katelyn Wheeldon	Master of Public Health
20	Masumi Hisano	Natural Resources Management
21	Mei-jia Zhang	Biology

22	Niloofer Alipoormazandarani	Graduate & Int Studies
23	Niloufar Sadroddini	Sociology
24	Nisha Thapa Ale Magar	Social Work
25	Oleksandr Grynko	Graduate & Int Studies
26	Paul Benalcazar	Natural Resources Management
27	Robert Dubreuil	Electrical Engineering
28	Robin Faye	Education
29	Sahari Inoue	Natural Resources Management
30	Sai Peng	Natural Resources Management
31	Steven Beery	Natural Resources Management
32	Veronica Paredes	Natural Resources Management
33	Vira Grynko	Graduate & Int Studies
34	Wenhuan Xu	Natural Resources Management
35	Xinli Chen	Natural Resources Management
36	Yakun Zhang	Natural Resources Management
37	Yurii Shepelytskyi	Graduate & Int Studies

Order of Business and decisions:

- 1. Call to order:** Meeting called to Order by President Eric Bryan Searle at **05:10 PM**
- 2. Equality Statement:** Read out by President, **05:11 PM**
- 3. Roll Call of Officers:** President Eric introduced all the executives, **05:13 PM**
- 4. Accept agenda:** Agenda presented **05:15 PM.**
Moved by: Robin Faye
Seconded by: Robert Dubreuil
Discussion: None
Approved. Carried: All
- 5. Minutes of Last Meeting:** Posted online in CUPE 3905 Site: Highlights Read out by President Eric. No further discussion. **5:17PM**
Moved by: Xinli Chen
Seconded by: Yurii Shepelytskyi
Minutes Accepted, Carried: All
- 6. Matters rising: 5:18PM**
 - (1) A motion to donate \$1500 to the Faculty of Graduate Studies for the purposes of funding three new Graduate Student Publication Awards
Motion Moved by: Yurii Shepelytskyi
Seconded by: Robin Faye
Approved. Carried. All

7. Treasurer's Report: 5:20PM

Financial Report Presented by Harutyun Poladyan

Financial Statement May 2018 to April 2019

- (1) Open balance of \$50,603.60
- (2) \$111,030.86 in income from dues and our mutual fund.
- (3) \$ 93,425.88 in expenses
- (4) Total Surplus is \$ 17,604.98
- (5) Retained earnings for 2018 /19 projected to be \$ 68,208.58

INCOME AND EXPENSES FOR THE PERIOD	
INCOME	
Dues	\$105,030.86
Other	\$6,000.00
TOTAL INCOME:	\$111,030.86
EXPENSES	
CUPE Per Capita	\$35,710.48
Affiliation Fees	\$1,930.49
Salaries	\$6,500.00
Operating Expenses	\$2,818.20
Special Purchases	\$0.00
Executive Expenses	\$22,401.16
Bargaining Expenses	\$0.00
Grievances/Arbitration	\$0.00
Committee Expenses	\$2,600.00
Education	\$13,165.55
Contributions /Donations	\$8,300.00
Other	\$0.00
TOTAL EXPENSES:	\$93,425.88
Surplus / Deficit	\$17,604.98
Retained Earnings - This Year	\$68,208.58

(6) Highlights:

- 18 Personal Development Bursaries (PDB) this year; totaling \$10,915.55.
- 6 - \$1000 Financial Awards will be given out by Graduate Studies on behalf of CUPE
- Donations totaling \$2,300 were given out to support the greater community of LU.

- Closing bank balance, projected to be \$68,208.58, which will provide the local \$17,604.98 surplus over the opening balance.

8. Budget Committee: 5:25PM

Presented by Oleksandr Grynko

Proposed Budget

- (1) We are able to support 20 PDBs next year, including 5 additional PDBs.
- (2) Propose an operations budget of the \$105,240 for 2019 /20; based on income from the average number of members over the last 3 years; 415.
- (3) Anticipate a year end retained earnings for April 2020 of \$57,760.
- (4) Add 4 new budget codes to better reflect annual expenditures.
- (5) Recommend:
 - Provide \$6,000 to Lakehead University for the 2019/20 CUPE Financial Awards
 - Approving 5 additional PDBs for March 2018:

Masumi Hisano	\$500
Brittany Mascioli	\$500
Gabrielle Gaultier	\$500
Hannah Hancock	\$500
Kayte Sutherland	\$250
 - Establish new CUPE Bursaries or Financial Awards with Lakehead University totaling \$1,200

Budget 2019/2020

Account Description	Budget 2019 / 2020
3000 Retained Earnings - Previous Year	\$68,000.00
4200 Dues from Lakehead University	\$95,000.00
1100 Interest Income	\$0.00
Total Income	\$163,000.00
5010 CUPE National Dues	\$32,300.00
5020 CUPE Ontario Dues	\$1,520.00
5030 Bond Premiums	\$300.00
5110 Honoraria - Executive	\$26,000.00
5120 Honoraria - Committees	\$5,400.00
5140 Professional Services	\$7,200.00
5150 Professional Development	\$1,500.00
5160 Appreciation	\$0.00
5170 GSA Orientation	\$750.00
5200 Office Space (rent)	\$400.00
5210 Office Supplies and Equipment	\$220.00
5220 Printing	\$150.00
5230 Bank Charges	\$650.00
5240 Food	\$500.00
5250 Advertising	\$0.00
5260 Orientation	\$1,200.00
5270 Executive/General Meetings	\$1,000.00
5280 Bargaining	\$1,500.00
5290 Sponsorships/Donations	\$750.00
5300 Professional Development Bursary	\$10,000.00
5310 Travel and Training	\$5,500.00
5320 LU Financial Award	\$6,000.00
5330 Grad Student Conference	\$1,200.00
5340 CUPE Bursaries and Awards	\$1,200.00
Total Expenses	\$105,240.00
Retained Earnings	\$57,760.00

9. Trustee's report: 5:28PM

Presented and Facilitated by Chon Long Chio

- (1) The Trustees have reviewed the 2017 / 2018 financial statements and found everything in order.
- (2) The Trustees had no recommendations, finding the local's management of finances to be transparent and focused providing value-added services for the membership.

10. Business arising: 5:30PM

- (1) Motion 1:

Be it resolved that CUPE Local 3905 provide Lakehead University with \$6,000 to support the 2019/20 annual CUPE Financial Awards, 6 - \$1,000 bursaries.

Moved by Robin Faye

Seconded by Joseph Tassone

(2) Motion 2:

Be it resolved that CUPE Local 3905 fund 5 additional March bursaries totaling \$2,250.

Masumi Hisano \$500, Brittany Mascioli \$500, Gabrielle Gaultier \$500,

Hannah Hancock \$500, and Kayte Sutherland \$250.

Moved by: Yurii Shepelytskyi

Seconded by: Oleksandr Grynko

(3) Motion 3: Amend the proposed 2019 /20 Budget recommended by the Budget Committee to include a donation of \$1500 to the Faculty of Graduate Studies for the purposes of funding three new Graduate Student Publication Awards.

Moved by Yurii Shepelytskyi

Seconded by Sai Peng

(4) Motion 4: Motion to accept the proposed 2019 /20 Budget recommended by the Budget Committee as amended.

Moved by: Robert Dubreuil

Seconded by: Chen Chen

(5) Motion to accept the Trustee's Report

Moved by: Sai Peng

Seconded by: Joseph Tassone

11. Communications and Bills, 5:33PM

N/A

12. Executive Committee Report

(1) President's Report: 05:34PM

At the end of his President position of CUPE, he would continue discussions surrounding field school GAs. He would compile a letter of suggested actions to my successor. He thanked all the executives he has worked with, including Dr. Laxmi Pathak, Dr. Bal Ram Adhikari, Niyousha Mohammadinani, Alex Ritz, Steve Beery, Jimmy Avoseh, Dr. Praveen Kumar, Dr. Oleksandr, Bubon, Chen Chen, Harutyun Poladyan, Ayyappa Kumar.

Presented by Eric Searle

Moved by: Chen Chen

Seconded by: Ayyappa Sista

(2) Vice President's Report: 05:36PM

Attended the Internal Relations Committee meeting every month.

Presented by: Steven Beery

Moved by: Joseph Tassone
Seconded by: Oleksandr Grynko

(3) Report of the Stewardship Committee: 05:37PM

Stewards for this year are as follows

- Social Science and Humanities: Niloufar Sadroddini
- Natural Resource Management: Sai Peng
- Science and Environmental Science: Vira Grynko
- Health and Behavioural Science: Katelyn Wheeldon
- Engineering: Joseph Tassone; Niloofar Alipoormazandarani
- Education: Robin Faye
- Business: No Steward
- Orillia: No Steward

Will keep calling for stewards in Bussinuess and Orillia. He suggested stewards send an email to notify the members about start and end dates of working days in a semester. He also suggested CUPE members implement apps to track the number of hours to work efficiently.

Presented by: Ayyappa Sista
Moved by: Chon Long Chio
Seconded by: Yurii Shepelytskyi

(4) Secretary's report: 05:40PM

Have attended all AGMs and executive meetings and took all the records. Have been responsible for the personal development bursary application. Keep communication with members through email and keep updates on CUPE website, Facebook and Twitter.

Presented by: Chen Chen
Moved by: Chon Long Chio
Seconded by: Yurii Shepelytskyi

13. Personal Development Bursary, 05:42PM

To decide whether five unsuccessful PDB applicants with good application can be awarded with PDBs.

Mehdia Hassan	\$283.07
Xinli Chen	\$500
Taylor Murie	\$500
Nicole Turner	\$500
Harutyun Poladyan	\$500

Presented by: Eric Searle
Moved by: Chen Chen
Seconded by: Chon Long Chio
Discussion: None
Approved. Carried: All

14. Nominations and Elections & Installations, 05:44PM

Eric Searle facilitated the session. All executive positions were open. Anyone who is getting TA/GA next year (2018-19) can run for the office.

Election officer: Chon Long Chio; Robert Dubreuil

Nominated by: Ayyappa Sista

(1) Nomination for President: Steven Beery

Proposed by: Eric Searle

Moved by: Harutyun Poladyan

(Acclaimed) Elected Carried

(2) Nomination for Vice-President: Cristina Ross

Proposed by: Eric Searle

Moved by: Veronica Paredes

(Acclaimed) Elected Carried

(3) Nomination for Secretary Treasurer

- Chon Long Chio
- Oleksandr Grynko
- Wenhuan Xu

Proposed by: Harutyun Poladyan

Oleksandr Grynko declared elected for this position

Moved by: Yurii Shepelytskyi

(Acclaimed) Elected Carried

(4) Nomination for Chief Steward: Sai Peng

Proposed by: Ayyappa Sista

Moved by: Xinli Chen

(Acclaimed) Elected Carried

(5) Nomination for Recording Secretary: Chen Chen

Proposed by: Eric Searle

Moved by: Chon Long Chio

(Acclaimed) Elected Carried

15. Trustees – Term of Office 06:05PM

Trustee for three years: Veronica Paredes, **Nominated by:** Cristina Ross

Trustee for two years: Chon Long Chio

Trustee for one year: Ellen Caroline Silverio Vieira

(Acclaimed) Elected Carried

16. Budget committee 06:10PM

Yurii Shepelytskyi, **Nominated by:** Harutyun Poladyan
Justin Stiles, **Nominated by:** Yurii Shepelytskyi
Joseph Tassone, **Nominated by:** Cristina Ross

17. Unfinished Business N/A 06:12PM

18. New Business 06:13PM

19. Good of the Union

Good of the Union and the AGM adjournment motion at 06:16 PM

Moved by Eric Searle

Seconded by:

Motion Carried.

Adjourned: 06:16 PM

MINUTES COMPILED AND WRITTEN BY: Chen Chen

Date: March 27th 2019