

CUPE LOCAL 3905
Annual General Meeting 2017
March 28, 2017

LUSU boardroom (UC 2001)- Lakehead campus and OA 3007- Orillia

Agenda

1. Call to order
2. Equality Statement
3. Roll Call of Officers
4. Presentation of agenda
5. Minutes of Last Meeting
6. Matters Rising
7. Treasurer's Report
8. Communications and Bills
9. Executive Committee Report
10. Nominations and Elections & Installations
11. Personal Development Bursary
12. Unfinished Business
13. New Business
14. Good of the Union

Attendance

SN	Name	Department/Faculty
1	Mona Amiri	Chemistry
2	Berry R. Steven	Biology
3	Brecka Francis Jan	NRM
4	Si Chen	NRM
5	Xinli Chen	Graduate and Int. Studies
6	Oleksandr Bubon	Chemistry
7	Dondapati Jesse Smiles	Biology
8	Durairaj Sharmila	Biology
9	Gao Bilei	NRM
10	Grynko Oleksandr	Chemistry
11	Hisano Masumi	NRM
12	Fernando Sheran	Biology
13	Karasyuk Pavlo	Physics
14	Khedri Sahar	Biotechnology
15	Kumar Praveen	NRM
16	Moore Taylor Courtney	Chemistry
17	Pascua Jeff	Engineering
18	Pathak Prasad Laxmi	Education
19	Poladyan Harutyun	Student Success Centre

20	Rahman Md. Shafiqur	Biology
21	Rancourt Krystal	NRM
22	Rizzo Saveria Sofia	Sociology
23	Sapkota Ram Tila	Social Work
24	Sharma Chetna	Biology
25	Searl Eric Bryan	NRM
26	Sharma Hem Kanta	Biology
27	Sista Kameshwar Ayyappa Kumar	Biology
28	Antony Raj Thiruppathi	Chemistry
29	Dulanjana Wijewardena	Engineering
30	Adhikari Bal Ram	Biotechnology
31	Jimmy Avoseh	Education
32	Yadav Anish	Master of Public Health

Order of Business and decisions:

- 1. Call to order:** Meeting called to Order by President Eric Bryan Searle at **04:35 PM**
- 2. Equality Statement:** Read out by President, 04:36 PM
- 3. Roll Call of Officers:** President Eric introduced all the executives, **04:37 PM**
- 4. Accept agenda:** Agenda presented **04:39 PM**.
Moved by: Courtney Moore
Seconded by: Shazali Osman
Discussion: None
Approved. Carried: All
- 5. Minutes of Last Meeting:** Posted online in CUPE 3905 Site: Highlights Read out by President Eric.
No further discussion.
Moved by: Courtney Moore
Seconded by: Mona Amiri
Minutes Accepted, Carried: All
- 6. Matters rising: Bylaw amendments 04:40 PM**

Motion 1: Be it resolved that Section 11.a.i, which currently reads:

- There shall be a Stewards' Committee consisting of a maximum of two (2) members in good standing from each department of the University

Be amended to read:

- There shall be a Stewards' Committee consisting of a maximum of one (1) member in good standing from each department of the University and an additional member in

good standing representing the Orillia campus.

Motion moved by: Oleksandr Bubon

Seconded by: Mona Amiri

Approved. Carried: All

Motion 2: Be it resolved that Section 14.a, which currently reads:

–All executive members will receive a \$400 honorarium per month during their terms of office.

Be amended to read:

All executive members will receive a \$400 honorarium per month during their terms of office. They are excluded from receiving any other honorarium for committee membership from the local, except honorarium provided to the Bargaining Committee

Motion moved by: Praveen Kumar

Seconded by: Laxmi Pathak

Approved. Carried: All

7. Trustee's report: 04:42 PM, Presented and Facilitated by Shazali Osman.

- 19 Personal Development Bursaries (PDB) this year; totaling \$9,109.00.
 - Bylaws require 15 PDB annually, additional 4 PDB from surplus income.
- 3 - \$1000 Financial Awards were given out by Graduate Studies on behalf of CUPE.
- Donations totaling \$2,750.00 were given out to support the greater community of LU.
 - Bylaws encourage \$1,000 in donations but not to exceed \$4,000
- Closing bank balance, projected to be \$50,066.19.
- CIBC Mutual Fund valuation is at \$60,064.09 Average Cost with a Market Value \$61,635.94, still able to support \$3,000 for CUPE Financial Awards again this year.
- We have a surplus \$14,833.58 in income, recommend increasing the number of PDBs from 19 to 21 (\$9,500 to \$10,500) for 2016 /17.
 - No more than one PDB be awarded to an individual between May 1, 2016 and April 30, 2017 as per the bylaws
- CUPE National has accepted and approved our Trustee Audit.
- Need to fill 2 Trustee positions.

Moved by: Laxmi Pathak

Seconded by: Courtney Moore

Motion Carried

8. Treasurer's Report: 04:47 PM

Financial Report Presented by **Oleksandr Bubon**

Financial Statement May 2016 to April 2017

- Open balance of \$35,232.61
- \$103,264.31 in income from dues and our mutual fund.

- \$88,430.73 in expenses
- Retained earnings for 2015 /16 projected to be \$50,066.19
- Total Surplus is \$14,833.58
 - Directed \$1,500 to three additional PDBs
 - Leaving \$13,333.58 cash

Financial Statement September 2016	
BALANCE FROM PREVIOUS REPORT	\$35,232.61
INCOME AND EXPENSES FOR THE PERIOD	
INCOME	
Dues	\$97,264.31
Other	\$6,000.00
TOTAL INCOME:	\$103,264.31
EXPENSES	
CUPE Per Capita	\$33,069.86
Affiliation Fees	\$1,856.23
Salaries	\$6,000.00
Operating Expenses	\$2,464.64
Special Purchases	\$0.00
Executive Expenses	\$24,800.00
Bargaining Expenses	\$1,500.00
Grievances/Arbitration	\$0.00
Committee Expenses	\$3,800.00
Conventions/Conferences	\$0.00
Education	\$9,190.00
Contributions /Donations	\$5,750.00
Other	\$0.00
TOTAL EXPENSES:	\$88,430.73
Surplus / Deficit	\$14,833.58
Retained Earnings - This Year	\$50,066.19

No discussion on this report
 Moved by: Praveen Kumar
 Seconded by: Courtney Moore
 Motion carried

9. Communications and Bills

Presented by Mona Amiri

Budget Committee: 04:51PM

- Proposed Budget:
 1. Finishing the 2016 / 2017 year in a surplus, carrying forward \$50,066.19.
 2. Propose an operations budget of the \$100,511.30 for 2017 /18; based on income from the average number of members; 386.
 3. Bargaining Year \$10,000 budgeted to support bargaining.
 4. Anticipate a year end retained earnings for April 2018 of \$43,822.60.

Account Description	Budget 2016 / 2017
3000 Retained Earnings - Previous Year	\$50,066.19
4200 Dues from Lakehead University	\$91,267.71
1100 Interest Income	\$3,000.00
Total Income	\$144,333.90
5010 CUPE National Dues	\$31,031.02
5020 CUPE Ontario Dues	\$1,460.28
5030 Bond Premiums	\$300.00
5110 Honoraria - Executive	\$26,000.00
5120 Honoraria - Committees	\$5,400.00
5140 Professional Services	\$6,000.00
5150 Professional Development	\$0.00
5160 Appreciation	\$0.00
5200 Office Space (rent)	\$400.00
5210 Office Supplies and Equipment	\$220.00
5220 Printing	\$150.00
5230 Bank Charges	\$500.00
5240 Food	\$300.00
5250 Advertising	\$1,000.00
5260 Orientation	\$1,000.00
5270 Executive/General Meetings	\$1,000.00
5280 Bargaining	\$10,000.00
5290 Sponsorships/Donations	\$2,750.00
5300 Professional Development Bursary	\$7,500.00
5310 Travel and Training	\$2,500.00
5320 LU Financial Award	\$3,000.00
Total Expenses	\$100,511.30
Surplus / Deficit	\$43,822.60

Motion to pass Budget Committee report
Moved by: Laxmi Pathak
Seconded by: Praveen Kumar
Motion carried.

10. Business arising:

Motion 1: Be it resolved that CUPE Local 3905 provide Lakehead University with \$3,000 from the Mutual Fund to support the annual CUPE Financial Awards.

Moved by: Steven Beery
Seconded by: Bilei Gao

Motion 2: Be it resolved that CUPE Local 3905 increase the annual allocation of funds authorized by the bylaws for PDBs in 2016 /17 from 15 (fifteen) PDBs totaling \$7,500 to 21 (twenty one) PDBs totaling \$10,190.00.

Moved by: Laxmi Pathak
Seconded by: Mona Amiri

Motion 3: Be it resolved that CUPE Local 3905 increase the annual allocation of funds authorized by the bylaws for PDBs in 2016 /17 by \$1,000 for a total of 17 (seventeen) \$500 PDB equally \$8,500.

Moved by: Praveen Kumar
Seconded by: Laxmi Pathak

Motion 4: Motion to accept the proposed 2016 /17 Budget recommended by the Budget Committee.

Moved by: Steven Beery
Seconded by: Laxmi Pathak

11. Executive Committee Report: 04:53

President's Report

Presented by Eric Searle

Every executive member has done a great job. All executive positions are vacant from now. No any outstanding issues for GAs.

-Hourly members

Have had a push to involve more hourly members. Have informed HR we believe they have a right to grievance. No complaints yet.

-Dean's Fellows

Have informed HR that we believe they are covered by our CA. Currently they are paid as undergraduates (more on that later).

-Attended the Joint Health and Safety Committee meeting every month. No serious issues so far.

- Bargaining
 - Tuition will rise ~3% for domestic and ~4% for international.
 - Will seriously inflate our cost of living – bargaining team wishes to ensure our GA's

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continue to cover tuition plus a little extra

- Better pay for hourly members and specifically the Dean's Fellows has been a major concern
- Better benefits has been raised in bargaining surveys
- Non-gendered language throughout CA

Moved by: Steven Beery

Seconded by: Tila Ram Sapkota

Vice President's Report: 05:00PM

Presented by Laxmi Pathak

- Attended OUWCC conference in Feb 2017.
- Presented the report in the conference about the campus report and Local 3905 bargaining progress.
- Reported the conference details of OUWCC.
- Highly recommended for the regular attendance of Local 3905 representative in upcoming OUWCC events.

Moved by: Oleksandr Bubon

Seconded by: Steven Beery

Report of the Stewardship Committee: 05:05PM

Presented by Praveen Kumar

Stewards for this year are as follows:

- Business: Arop Jok
- Education: Jimmy Avoseh
- Engineering: Shazali Osman & Dulanjana Wijewardena
- Health and Behavioural Science: Peyman Sharifitehran
- Natural Resource Management: Si Chen & Bilei Gao
- Science and Environmental Science: AyyappaKumar SistaKameshwar & Courtney Moore
- Orillia: Lynn Rimmelgas

CUPE 3905 represented member in a grievance and reached a financial settlement

No other grievances this year

Moved by: Bal Ram

Seconded by: Mona Amiri

Report of Recording Secretary: 05:10 PM

Membership Services Committee:

Tila Ram Sapkota

Bilei Gao

Presented by Bal Ram Adhikari

- Encouraged members to use membership services and visit CUPE Website www.cupe3905.lakeheadu.ca, Like CUPE 3905 on Facebook and follow CUPE3905 on Twitter.
- Be informed with PDB and graduate award. Send email regarding any concerns to CUPE email.

Moved by: Courtney Moore

Seconded by: Praveen Kumar

12. Nominations and Elections & Installations (Election officer: Dulanjana Wijewardena)

05: 14 PM Eric Searle facilitated the session. Eric is eligible to run for next year also. All executive positions were open. Anyone who is getting TA/GA next year (2017-18) can run for the office.

Nomination for President: Eric Bryan Searle

Proposed by: Oleksandr Bubon

Seconded by: Mona Amiri

(Acclaimed) Elected Carried

Nomination for Vice-President:

1. Harutyun Poladyan 2. Ayyappa Kumar 3. Steven Beery

Proposed by: Oleksandr Grynko Proposed by: Iman Almuharef Proposed by: Laxmi Pathak

Election committee chaired by Eric Searle

Steven Beery declared elected for this position

Moved by: Praveen Kumar

Seconded by: Mona Amiri

(Acclaimed) Elected Carried

Nomination for Recording Secretary

1. Jimmy Avoseh 2. Tila Ram Sapkota

Proposed by: Oleksandr Bubon Proposed by: Bal Ram

Jimmy Avoseh declared elected for this position

Moved by: Laxmi Pathak

Seconded by: Mona Amiri

(Acclaimed) Elected Carried

Nomination for Secretary Treasurer: Oleksandr Bubon

Proposed by: Pavlo karasyuk

Seconded by: Laxmi Pathak

(Acclaimed) Elected Carried

Nomination for Chief Steward: Praveen Kumar

Proposed by: Si Chen
Moved by: Laxmi Pathak
Election committee chaired by Eric Searle
Praveen Kumar declared elected for position
(Acclaimed) Elected Carried

13. Trustees – Term of Office (Two positions were filled this year)

Trustee for two year: Pavlo karasyuk
Nominated by: Oleksandr Bubon
Trustee for one year: Sharmila Durairaj
Nominated by: Ayyappa Kumar
(Acclaimed) Elected Carried

14. Bargaining committee for one year

Hem Kanta Sharma
Harutyun Poladyan
Ayyappa Kumar

15. Unfinished Business N/A 06:10PM

16. New Business

No new Business

17. Good of the Union

05:49 PM

The student (winner of 3-minute thesis competition from campus) will be going to participate National 3-minute thesis competition:
Motion to help student airfare and stipend
President suggested forwarding in next GMM (Fall meeting)
The motion has been tabled
Moved by: Laxmi Pathak
Seconded by: Mona Amiri

Good of the Union and the AGM adjournment motion at 06:25 PM

Moved by Oleksandr Bubon
Seconded by: Ayyappa Kumar
Motion Carried.

Adjourned: 06:25 PM

MINUTES COMPILED AND WRITTEN BY: Bal Ram Adhikari (Recording Secretary)

Date: March 28, 2017