

# **CUPE** Canadian Union of Public Employees

**Local 3905**

**Lakehead University Student Academic Workers**

## **CUPE LOCAL 3905**

**Annual General Meeting 2017**

**November 30, 2017**

**LUSU boardroom (UC 2001)- Lakehead campus and OA 3007- Orillia**

### **Agenda**

1. Call to order
2. Equality Statement
3. Roll Call of Officers
4. Presentation of agenda
5. Minutes of Last Meeting
6. Matters Rising
7. Treasurer's Report
8. Communications and Bills
9. Executive Committee Report
10. Nominations and Elections & Installations
11. Personal Development Bursary
12. Unfinished Business
13. New Business
14. Good of the Union

### **Attendance**

1. Alipoormazandarani Niloofar
2. Avoseh Jimmy
3. Beery Steven
4. Brecka Aaron Francis Jan
5. Bubon Oleksandr
6. Chen Si
7. Durant Keri-Lyn Elizabeth
8. Ghavidel Darestani Ali
9. Ghavidel Darestani Nasim
10. Hisano Masumi
11. Ismail Ashiana
12. Kadikoff Berek Wilfred
13. Kumar Praveen
14. Marchese Carlina
15. McEwen Charlotte Christina
16. Poladyan Harutyun
17. Sabhaya Priyank
18. Searle Eric Bryan

19. Wade Alanna Gladys
20. Zimmermann Satenia Lynn
21. Sony Sandeep

**Order of Business and decisions:**

- 1. Call to order:** Meeting called to Order by President Eric Bryan Searle at **04:43 PM**
- 2. Equality Statement:** Read out by President, **04:46 PM**
- 3. Roll Call of Officers:** President Eric introduced all the executives, **04:47 PM**
- 4. Accept agenda:** Agenda presented **04:48 PM.**

**Moved by:** Carlina Marchese

**Seconded by:** Steven Beery

**Discussion:** None

**Approved. Carried:** All

**5. Minutes of Last Meeting:** Posted online in CUPE 3905 Site: Highlights Read out by President Eric. No further discussion.

**Moved by:** Chen Si

**Seconded by:** Steven Beery

**Minutes Accepted, Carried:** All

**6. Matters rising: Budget surplus 04:52 PM**

**Treasurer's Report: 04:55 PM**

Financial Report Presented by **Oleksandr Bubon**

**Financial Statement May 2017 to November 2017**

Open balance of \$46,540.34

\$40,272.41 in income from dues and our mutual fund

\$50,856.37 in expenses

- Retained earnings for 2016 /17 projected to be \$35,956.38
- Total Deficit is -\$10,583.96
- 24 PDBs
- \$250 bursary for EX-CUPE members



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No discussion on this report

Moved by: Praveen Kumar

Seconded by: Niloofar Alipoormazandarani

Motion carried

INCOME AND EXPENSES FOR THE PERIOD		
INCOME		
<b>Dues</b>		\$40,272.41
4200 Dues from Lakehead University	\$40,272.41	
<b>Other</b>		\$0.00
1100 Interest Income	\$0.00	
<b>TOTAL INCOME:</b>		<b>\$40,272.41</b>
EXPENSES		
<b>CUPE Per Capita</b>		\$13,716.28
5010 CUPE National Dues	\$13,716.28	
<b>Affiliation Fees</b>		\$448.04
5020 CUPE Ontario Dues	\$448.04	
5030 Bond Premiums	\$0.00	
<b>Salaries</b>		\$4,000.00
5130 Employee	\$0.00	
5140 Professional Services	\$4,000.00	
<b>Operating Expenses</b>		\$1,482.05
5200 Office Space (rent)	\$400.00	
5210 Office Supplies and Equipment	\$0.00	
5220 Printing	\$0.00	
5230 Bank Charges	\$161.50	
5240 Food	\$0.00	
5250 Advertising	\$0.00	
5260 Orientation	\$860.55	
5270 Executive/General Meetings	\$60.00	
<b>Special Purchases</b>		\$0.00
5160 Appreciation	\$0.00	
<b>Executive Expenses</b>		\$17,200.00
5110 Honoraria - Executive	\$17,200.00	
<b>Bargaining Expenses</b>		\$560.00
5280 Bargaining	\$560.00	
<b>Grievances/Arbitration</b>		\$0.00
<b>Committee Expenses</b>		\$3,200.00
5120 Honoraria - Other - Committees	\$3,200.00	
<b>Education</b>		\$9,500.00
5150 Training and Professional Development	\$0.00	
5300 Professional Development Bursary	\$9,500.00	
5310 Travel and Training	\$0.00	
<b>Contributions /Donations</b>		\$750.00
5290 Sponsorships/Donations	\$750.00	
5320 LU Financial Award	\$0.00	
<b>Other</b>		\$0.00
<b>TOTAL EXPENSES:</b>		<b>\$50,856.37</b>
	<i>Surplus / Deficit</i>	<i>-\$10,583.96</i>
<b>Retained Earnings - This Year</b>		<b>\$35,956.38</b>

#### 9. Communications and Bills

Presented by Poladyan Harutyun

**Budget Committee: 04:58PM**

**• Proposed Budget:**

1. Finishing the 2016 / 2017 year in a surplus, carrying forward \$46,540.34.
2. Propose an operations budget of the \$113,527.81 for 2017 /18; based on income from the average number of members; 457.
3. Anticipate a year end retained earnings for April 2018 of \$57,560.34.

<b>Account Description</b>	<b>Budget 2017 / 2018</b>
3000 Retained Earnings - Previous Year	\$46,540.34
4200 Dues from Lakehead University	\$101,847.56
1100 Interest Income	\$3,000.00
<b>Total Income</b>	<b>\$151,387.90</b>
5010 CUPE National Dues	\$38,550.21
5020 CUPE Ontario Dues	\$2,177.60
5030 Bond Premiums	\$300.00
5110 Honoraria - Executive	\$26,000.00
5120 Honoraria - Committees	\$5,400.00
5140 Professional Services	\$6,000.00
5150 Professional Development	\$0.00
5160 Appreciation	\$0.00
5200 Office Space (rent)	\$400.00
5210 Office Supplies and Equipment	\$2,000.00
5220 Printing	\$150.00
5230 Bank Charges	\$500.00
5240 Food	\$300.00
5250 Advertising	\$0.00
5260 Orientation	\$1,000.00
5270 Executive/General Meetings	\$1,000.00
5280 Bargaining	\$560.00
5290 Sponsorships/Donations	\$8,950.00
5300 Professional Development Bursary	\$12,000.00
5310 Travel and Training	\$2,240.00
5320 LU Financial Award	\$6,000.00
<b>Total Expenses</b>	<b>\$113,527.81</b>
<b>Surplus / Deficit</b>	<b>\$37,860.09</b>
	<b><u>-\$8,680.25</u></b>
<b>Mutual Fund</b>	Current
Market Value	\$64,700.92
Budget	<u>\$60,000.00</u>
	<u>\$4,700.92</u>

Budget's committee report: Based on the November 30<sup>th</sup> review recommend:

Setting aside;

- \$7,000 to support the Employee Financial Assistance Fund as need in the future, and
- \$2,000 for replacement of the old computer and multimedia printer.
- Providing Grad Studies with a \$1,200 Donation to support Grad Student 3 Minute Thesis (3MT) Competition and Workshop.
- Providing Grad Studies an additional \$3,000 for the LU Financial Award for three \$1,000 bursaries for Foreign student members in 2017/18.

**Business arising:**

**Motion 1:**

Motion to accept the updated 2017 /18 Budget recommended by the Budget Committee.

Moved by: Steven Beery

Seconded by: Durant Keri-Lyn

**Motion carried.**

**Motion 1:**

Motion to accept the Treasurer's Report

Moved by: Kumar Praveen

Seconded by: Steven Beery

**Motion carried.**

Trustee meeting due in the New Year

**9. Executive Committee Report: 05:06 PM**

**President's Report**

Presented by Eric Searle

- Joint Health and Safety Committee
- Consultation for Field School as part of GA duties—to strike a committee particularly with biology, forestry and NRMT departments.

**Moved by:** Steven Beery

**Seconded by:** Praveen Kumar

**Vice President's Report: 05:09PM**

Presented by Steven Beery

Bargaining

**Moved by:** Durant Keri-Lyn

**Seconded by:** Si Chen

**Report of the Stewardship Committee: 05:10PM**

Presented by Praveen Kumar

Stewards for this year are as follows:

- Social Science and Humanities: AmandaLynn Mihalus
- Natural Resource Management: Si Chen
- Science and Environmental Science: AyyappaKumar SistaKameshwar
- Health and Behavioural Science: Charlotte McEwen
- Engineering: Niloofar Alipoormazandarani
- Education: Bailey Giroux
- Business: Sunny Chen
- Orillia: Lynn Remmelgas, Luke Cuppage

No member grievances

One complaint regarding breakdown of relationship with working supervisor

Working supervisor has been changed

Matter is under process with HR under Lakehead university harassment policy

**Moved by:** Steven Beery

**Seconded by:** Rob

## **10. Personal Development Bursary**

**Winter 2017 (Total 14)**

- **Keri-Lyn Elizabeth Durant**
- **Aaron Francis Jan Brecka**
- **Laura McGeown**
- **Eric Bryan Searle**
- **Robert Girardin**
- **Niloofar Alipoormazandarani**
- **Jocelyn Burkhart**
- **Victoria Langen**
- **Elyse Cottrell**
- **Alanna Wade**
- **Barbara Benwell**
- **Satenia Zimmermann**
- **Steven Beery**
- **Christopher Abraham**

**Previous members (Total 5)**

- **Muga Miyakawa**
- **Steven Secord**
- **Victoria Pitura**
- **Mona Amiri**
- **Catherine Chambers-Bedard**

# **CUPE**

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**12. Unfinished Business N/A 05:13PM**

**13. New Business 5:14 PM**

**Donation Request: Canadian Society for Epidemiology and Biostatistics (CSEB) Lakehead Student Chapter requested for \$5,000 donation towards 2018 National Student Conference.**

**Good of the Union and the AGM adjournment motion at 05:16 PM**

Moved by: Rob

Seconded by: Praveen

Motion Carried.

**Adjourned: 05:17 PM**

**MINUTES COMPILED AND WRITTEN BY: Jimmy Avoseh (Recording Secretary)**

**Date: November 30, 2017**